



CYNTHIA D. BANKS  
Director

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## COMMUNITY AND SENIOR SERVICES OF LOS ANGELES COUNTY

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*"To Enrich Lives Through Effective And Caring Service"*

BOARD OF SUPERVISORS

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June 27, 2006

To: Louisa Ollague, Deputy, First Supervisorial District  
Miriam Long, Deputy, Second Supervisorial District  
Wendy Aron, Deputy, Third Supervisorial District  
Nick Ippolito, Deputy, Fourth Supervisorial District  
Ressie Roman, Deputy, Fifth Supervisorial District

From: Cynthia D. Banks  
Director

A handwritten signature in black ink, appearing to be "CD Banks", is written over the printed name and title.

Subject: **APPROVAL TO ACCEPT THE FISCAL YEAR 2006-07 OLDER  
AMERICANS ACT GRANT FUNDS**

The purpose of this memorandum is to notify you that Community and Senior Services filed a letter for the July 5, 2006 Board agenda recommending the following:

1. Authorize the Director of Community and Senior Services (CSS), or designee, to accept Fiscal Year (FY) 2006-07 Older Americans Act (OAA) Title V funding from the California Department of Aging (CDA) for the Senior Community Services Employment Program (SCSEP) in the amount of \$2,383,629 and to execute all required documents with the CDA after County Counsel approval.
2. Authorize the Director of CSS, or designee, to accept additional funding from the CDA up to 15% of the original allocation provided that the Director of CSS confirms, in writing, to the Board of Supervisors and the Chief Administrative Office (CAO) within ten (10) working days of acceptance.

The recommended actions will enable CSS to continue operating the SCSEP in FY 2006-07. The CDA requires the department to apply and submit a budget and program narrative for the Title V project grant funds annually. Upon Board of Supervisors' approval of acceptance of these funds, CSS will return the signed grant award letter accepting the Title V project grant funds and the required budget for FY 2006-07. The current contract with the CDA will expire on June 30, 2006. CSS notified the CDA that the approval of the funds by the Board of Supervisors would not take place until July 5, 2006. The CDA said it had no problem with that approval date and that the acceptance of funds by the County on the July 5<sup>th</sup> Board agenda would not result in a retroactive contract.

## ***Background***

The Title V Program addresses the training needs of the mature worker—preparing them to re-enter the workforce while supplying additional employment and supportive services such as job development and referrals. This program uses community-based host agencies, which have non-financial agreements with the County, as training sites. Participants are recruited at WorkSource Centers and Senior Centers in all Supervisorial Districts by Title V participant administrative staff. The participants are compensated through this Program while they receive training, supervision and a safe working environment from host agencies

For your additional information, attached is a fact sheet for this program. If you have any questions, please call Carol Domingo, Contracts Management Division Program Manager, at 213-351-5090.

Attachment (1)

c:     Otto Solórzano  
       Melinda Fonseca

## Board Letter Fact Sheet

Title of Board Letter: Approval to Accept FY 2006-07 Title V Older Americans Act Grant Funds

Board Agenda Date: July 5, 2006

Amount of Funding: \$2,383,629

Source of Funding: Older Americans Act (OAA) Title V

List of Contractors and Districts: All Districts (no contractors—only host agencies)

Board Letter Contract Period: Period of funding: July 1, 2006 – June 30, 2007  
CSS received approval to accept the funds on the July 5<sup>th</sup> Board agenda and does not consider it to be a retroactive contract.

Program Description: The Title V addresses the training needs of mature workers—preparing them to re-enter the workforce while supplying additional employment and supportive services by funding the Senior Community Services Employment Program (SCSEP). This program uses community-based host agencies as training sites through a non-financial agreement. Participants are recruited at WorkSource Centers and Senior Centers in all Supervisorial Districts by Title V participant administrative staff. Training, supervision and a safe working environment are provided by the host agencies.

Performance Measurements: Provide substantial training to the Title V participant, which leads to gainful employment of the participant by the host agency or another employer within the contract year.

Number of Individuals to be Impacted: 400

FAQs w/Answers: n/a